

THE 2019 STUDENT LEADERSHIP CONFERENCE

May 22, 2019

TO: Student Activities Coordinators and Chaperones
Student Participants

FROM: Kara Yoshiyama, Chairperson



SUBJECT: **Student Leadership Conference 2019 | Participant Memo**

SLC Overview

Thank you for registering for the 31st annual Student Leadership Conference (SLC)! This year's SLC will be held at the Hawaii Convention Center on June 13-14, 2019. Enclosed is some conference related information to help you prepare for SLC. All participants are asked to check in as a school on Thursday, June 13 at the Hawaii Convention Center, Charlot Courtyard fronting the Liliu Theater from 7:00 - 8:00 am. All participants will be dismissed from the Hawaii Convention Center as a school on Friday, June 14 at approximately 4:00 pm.

Participants are requested to pack everything in one suitcase or large duffel bag. A list of things to bring is printed below. Students should not bring any valuable items; the DOE Student Activities Program and Hawaii Convention Center is not liable for any damaged or lost items. The registration fee is non-refundable and there will be no substitutions. All participants are required to complete both DOE SA-1 Travel Form and Media Release Form and should be submitted to and retained by your school's Student Activities Coordinator.

Pre-Conference Event Information (Hosted by HSAA)



The Hawaii Student Activities Association (HSAA) will be hosting a pre-conference opportunity for this year's SLC participants on Wednesday, June 12 at 5:00 pm. The pre-conference event will provide an opportunity for student networking prior to the start of SLC. Participants are asked to wear school shirts to the event. Registration has been closed. For more information, please contact **Ms. Danielle Castro** at hawaiistudentactivities@gmail.com.

Packing List

Dress Code - The Hawaii State Student Council asks that you dress appropriately during all times that you are at SLC - both at the conference venue and selected hotel site. Your participation at SLC is a representation of the Hawaii DOE - Hawaii State Student



Council and the State Student Activities Program. SLC is a school sponsored event - field trip and dress code will be strictly enforced. We ask for your cooperation.

Wednesday, June 12	Pre-Conference Event at Pagoda Hotel (Sponsored by HSAA) <ul style="list-style-type: none"> ● School shirt
Thursday, June 13	Day 1 of SLC <ul style="list-style-type: none"> ● School/Student Council shirt (during the day) ● Aloha attire (optional - evening activity)
Friday, June 14	Day 2 of SLC <ul style="list-style-type: none"> ● Conference shirt

Please pack any personal items (such as toiletries, medication), snacks, water or water bottle, and any other items that would assist in your SLC experience.

Meals

All conference meals will be provided at the Hawaii Convention Center. Any dietary requests through registration have been taken into consideration and we will do our best to accommodate your dietary needs.

Wednesday, June 12	Pre-Conference Event (Sponsored by HSAA) <ul style="list-style-type: none"> ● Dinner at the Pagoda Hotel
Thursday, June 13	Day 1 of SLC <ul style="list-style-type: none"> ● Continental Breakfast ● Lunch ● Dinner at Germaine's Luau (evening activity)
Friday, June 14	Day 2 of SLC <ul style="list-style-type: none"> ● Continental Breakfast ● Lunch

Registration and Hotel Check-in

Check-in at both the Ala Moana Hotel and Pagoda Hotel is at 3:00 pm. Participants and chaperones will check-in at the Hawaii Convention Center on Thursday, June 13 between 7:00 - 8:00 am. See below for Hotel check-in instructions:

- For those participating in the pre-conference event hosted by HSAA, schools will be checking-in at 3:00 pm on Wednesday, June 12.
- For schools not participating in the pre-conference event, your check-in will be at 3:00 pm on Thursday, June 13. This will mean that you will be bringing your luggage to the Hawaii Convention Center until your check-in time at either the Ala Moana Hotel or Pagoda Hotel. However, you may inquire directly with the hotel should you want to have them store your bags from the morning.



Transportation

Neighbor Island Participants

- Airline Information: Check with your Student Activities Coordinator (SAC) on the status of your airline ticket. Please remember to bring your picture ID and be sure to have an identification tag on your luggage. It is recommended that you meet with your chaperones one hour before flight time. **PLEASE BE ON TIME.** If you miss your flight please return home. You may NOT take a later flight. All chaperones and participants will be allowed one free check-in bag for flights booked by the school as well as a hand-carry item. For more information visit the airline website.

Bus Transportation

- There will be a school bus to pick up the neighbor island participants from the airport. The bus is scheduled to leave starting at 7:00 am. Bus transportation will be provided for your return at the end of SLC by 4:00 pm. Student and adult participants from the neighbor islands must go to the bus parking area, ground level, directly Makai (ocean side) of the Hawaiian Airline baggage claim area. Should there be any problem with flight delays on Friday, June 14, please contact the conference coordinator.



Oahu Participants

- Participants are required to find their own transportation on Thursday, June 13 to the Hawaii Convention Center. Check with your Student Activities Coordinator (SAC) to see if your district is offering bus transportation to and from the Hawaii Convention Center. **Parking is available on site for a fee.** Participants are required to arrange their own pick up on Friday, June 14.

Breakout Sessions

Breakout session information will be provided at conference check-in at the Hawaii Convention Center. Breakout session preference during registration cannot be guaranteed.

Contact Information



Official SLC Conference E-mail

Please direct any questions or concerns *to the following address for a quick and responsive reply*: E-mail: slchi.hssc@gmail.com