



**Hawai'i State Student Council**  
OSCAR Recognition Program  
Guidelines for Portfolio Materials  
School Year 2023-2024

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**GENERAL GUIDELINES:**

- Confine entry to only one portfolio. Portfolio size should not exceed 12" x 16". Digital portfolios will be accepted as long as all requirements are met.
- Materials used for the portfolio, including the cost of the portfolio (if purchased) should not exceed \$100.00. This does not include the amount you spend for film and film processing. Donations of all kinds may be accepted. Please include a page at the end of your portfolio that itemizes your expenses.
- Cover identification. The cover must include your school's name and district.
- Organization of portfolio.  
*Note: In each section, only student government activities are applicable. Pictures may be placed at the end of each write-up to which they pertain.*
- Please begin the portfolio with the completed NatStuCo School Standards checklist and the student council calendar of activities for the school year.
  - NatStuCo School Standards Checklist
  - Calendar of Student Council Activities
- The remaining sections of the portfolio should include evidence of activities implemented to meet the goals and objectives of the student council in the five NatStuCo core areas of:
  1. Governance;
  2. Service;
  3. General Activities and Operations;
  4. Civic Engagement and Student Voice; and
  5. Other Council ActivitiesPlease completed an "Activity Description Form" for each activity documented in the portfolio.
- Each item in the portfolio must be captioned and labeled as to which core area it addresses.
- The portfolio will be rated on evidence presented and completeness.

**ENTRY SUBMISSION GUIDELINES:**

- For electronic submissions, please email: **information.hssc@gmail.com**. Please title your email: **School Name – OSCAR Submission 2023-2024**. Ex. Aloha High School – OSCAR Submission 2023-2024.
- For hard copy submissions, please contact **Tiffany Frias at tiffany.frias@k12.hi.us** to coordinate drop-off or pick up of your submission.